



Trainee Recruitment Consultant

Eminence-Recruitment is an established market leading IT Recruitment company built on reputation and Success.

A true world leader in the provision of IT talent and staffing solutions within their core markets. We have over 15 year's exceptional experience of delivering the very best for both clients and candidates across the UK, EMEA and APAC. Our success has come from truly understanding the individual needs of our clients

Due to continued expansion, we are currently looking for a Trainee Recruitment Consultant to join our Hertfordshire based team (Located next to Berkhamsted Train Station)

The successful applicant may not necessary come from an IT Recruitment background but must have an excellent 'can-do' attitude and strong focus on both Candidate and Client satisfaction. We are looking for an individual who wants a definite career path, wants to learn new and exciting things, someone who has that self-belief.

Main Duties & Responsibilities:

- Support the team in resourcing live vacancies
- Manage client and candidate recruitment needs
- Promote and market the company with clients and candidates
- Regularly update business systems
- Achieve agreed KPI's

Knowledge/Skills:

- Strong understanding of MS Office
- Strong interpersonal skills in a variety of business & social
- Professional and mature approach
- Committed team player
- Desire to succeed in a competitive environment
- Ability to self-manage

In return you will receive a competitive basic salary depending on your experience, with uncapped commission from day one including benefits package. Rapid career development possibilities are available to those with the ability and desire to achieve& compete.

What are we looking for?

This job will suit candidates looking to get into IT Recruitment, perhaps even a Graduate (Degree Qualification)

Get in touch

If you'd just like to register your interest in working with us, send your CV to careers@eminence-recruitment.com