



Eminence
recruitment

Bank and VAT Details Form

Dear Contractor

Congratulations on securing an assignment. To aid the processing of your timesheet and invoice settlement, please could you complete the following details and include with your fist timesheet.

Candidate Name: _____

Date of Birth: _____

Limited Company Name: _____

Registered Address: _____

Registration Number: _____

Vat Registration: _____

Bank Name: _____

Bank Address: _____

Sort Code: _____

Account Number: _____

International payment require the below fields to be completed

IBAN NO: _____

SWIFT CODE: _____

BIC: _____

Any other information: _____

I authorise Eminence Recruitment to use the above bank account for the purpose of paying my monthly service fees. To the best of my knowledge these details are correct.

Signature _____

Date ____ / ____ / ____

Thank you for your co-operation